

**PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM
CAMPUS: _____**

SUPPLIER INFORMATION SHEET

GENERAL INFORMATION		
Company Name:		
Business Address:		
Sales Office Address:		
Tel No.	Fax No.	Email Address:
Type of Ownership <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation		
Date Established:		
BDT Registration No.	Date of Registration:	
SEC Registration No:	Date of Registration:	
TIN:	<input type="checkbox"/> VAT <input type="checkbox"/> Non-VAT	
OFFICER AND PERSONNEL		
President/Owner:	Sales representative:	
BANK REFERENCES		
Bank Name:	Name of Branch:	
Bank Account Name:	Bank Account Number:	
LIST OF CUSTOMERS		
Company Name	Company Address	
BUSINESS PRACTICES		
Price Level- How do you compare your prices against others?		
Credit Accommodation <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, how long is the term of payment?)		
Quality System-Are you accredited/certified to ISO Quality System? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, please submit a certified photocopy of the certificate)		
ATTACHMENTS		
<input type="checkbox"/> Latest Financial Statement	<input type="checkbox"/> DTI/SEC Registration	
<input type="checkbox"/> VAT registration certificate	<input type="checkbox"/> Certificate of Exclusive Distributorship	
<input type="checkbox"/> Certified Photocopy of ISO Certificate	<input type="checkbox"/> Others (Please specify)	

I/We hereby certify that the information stated herein is true and correct.

Signature: _____
 Printed Name: _____
 Position: _____
 Date: _____

Verified by:

Supply and Property Officer
 Date: _____